

Sample Meeting Agenda

- I. Welcome
- II. Networking Social/Dinner
- III. Business Meeting
 - a. Introduction of Officers
 - b. Officer Reports
 - c. Unfinished Business
 - d. New Business
 - e. Announce that IADD membership material is available in the back of the room to take.
Note: For membership packets, please call IADD staff at 1-815-455-7519.
- IV. Technical Program
- V. Final Thoughts/Questions
- VI. Adjournment of Meeting